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**Committee for Programme and Coordination**
**Forty-seventh session**
**Substantive session, 11 June-6 July 2007**
Item 2 of the provisional agenda*
**Adoption of the agenda and organization of work**

# Status of documentation

## Note by the Secretariat

1. In accordance with paragraph 8 of the annex to Economic and Social Council resolution 2008 (LX), the forty-seventh session of the Committee for Programme and Coordination will be held at Headquarters from 11 June to 6 July 2007.

2. In its resolution 1988/77 on its revitalization, the Council reiterated that the Secretariat should circulate relevant documentation in all working languages six weeks before the opening of sessions of the Council and its subsidiary organs.

3. In section III of its resolution 59/265 of 23 December 2004, the General Assembly noted with deep concern that the six-week rule for the issuance of documents was not fully complied with owing to, inter alia, the continued late submission of documents by author departments, and requested the Secretary-General to take further urgent measures to ensure strict compliance with the six-week rule for the timely issuance of documentation in view of the impact of their late issuance on the functioning of intergovernmental and expert bodies, which had been acutely felt during the main part of the fifty-ninth session.

4. In its resolutions 53/208, 54/248, 55/222, 56/242, 57/283 B and 58/250, the General Assembly: (a) reiterated its request to the Secretary-General to ensure that documentation was available in accordance with the six-week rule for the distribution of documents simultaneously in the six official languages of the Assembly; (b) reaffirmed its decision that if a report was issued late, the reason for the delay should be indicated when the report was introduced; and (c) decided that if a report was submitted late to conference services, the reasons for the delay should be included in a footnote to the document.

5. In its resolution 61/236 of 22 December 2006 and in the resolutions cited in paragraph 4 above, the General Assembly reiterated its request that the Secretary-

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General direct all departments to include, where appropriate, the following elements in reports originating in the Secretariat:

(a) A summary;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information.

6. In those resolutions, the General Assembly also reiterated its request that all documents submitted to legislative organs by the Secretariat and expert bodies for consideration and action should mark conclusions and recommendations in bold print.

# Annex

## Status of preparedness of documentation for the forty-seventh session of the Committee for Programme and Coordination

| *Agenda item* | *Document symbol* | *Title or description* | *Slotted date of submission to DGACM* | *Actual date of submission* | *Estimated date of issuance* | *Status of issuance* | *Submitting office* |
|---|---|---|---|---|---|---|---|
| **2** | **Adoption of the agenda and organization of work** | | | | | | |
| | E/AC.51/2007/1 | Note by the Secretariat: annotated provisional agenda | | | | | DM/CPCS |
| | E/AC.51/2007/L.1 | Note by the Secretariat: status of preparedness of documentation | | | | | DM/CPCS |
| | E/AC.51/2007/L.2 | Note by the Secretariat: list of reports of the Joint Inspection Unit (Economic and Social Council resolution 2008 (LX) and General Assembly resolution 59/267) | | | | | DM/CPCS |
| **3** | **Review of the efficiency of the administrative and financial functioning of the United Nations** | | | | | | |
| | A/62/__ | Report of the Secretary-General on the progress and impact assessment of managerial improvement measures (General Assembly resolution 54/236) | | | | | DM/OUSG |
| **4** | **Programme questions** | | | | | | |
| **(a)** | **Programme planning** | | | | | | |
| | A/62/__ | Report of the Secretary-General on the experiences gained with the changes made in the planning and budgetary process (General Assembly resolution 58/269) | | | | | DM/OPPBA |
| **(b)** | **Proposed programme budget for the biennium 2008-2009** | | | | | | |
| | A/62/__ | Consolidated report of the Secretary-General on the changes to the biennial programme plan as reflected in the proposed programme budget for the biennium 2008-2009 (General Assembly resolution 58/269) | | | | | DM/OPPBA |

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|---|---|---|---|---|---|---|---|
| **(c)** | **Evaluations** | | | | | | |
| | E/AC.51/2007/2 and Add.1-4 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the in-depth evaluation of political affairs (General Assembly resolution 60/257) | | | | | OIOS |
| | E/AC.51/2007/3 | Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-fourth session on the in-depth evaluation of public administration finance and development (General Assembly resolution 59/275) | | | | | OIOS |
| **5** | **Coordination questions** | | | | | | |
| **(a)** | **Report of the United Nations System Chief Executives Board for Coordination** | | | | | | |
| | E/2007/__ | Annual overview report of the United Nations System Chief Executives Board for Coordination for 2006/07 (Economic and Social Council resolution 2008 (LX)) | | | | | CEB |
| **(b)** | **New Partnership for Africa's Development** | | | | | | |
| | E/AC.51/2007/4 | Report of the Secretary-General on United Nations system support for the New Partnership for Africa's Development (NEPAD) (General Assembly resolution 60/257) | | | | | SAA |
| **6** | **Report(s) of the Joint Inspection Unit** | | | | | | |
| | (See E/AC.51/2007/L.2) | | | | | | JIU |

| *Agenda item* | *Document symbol* | *Title or description* | *Slotted date of submission to DGACM* | *Actual date of submission* | *Estimated date of issuance* | *Status of issuance* | *Submitting office* |
|---|---|---|---|---|---|---|---|
| **7** | **Improving the working methods and procedures of the Committee for Programme and Coordination within the framework of its mandate** (General Assembly resolution 61/235) | | | | | | |
| **8** | **Provisional agenda for the forty-eighth session** | | | | | | |
| | E/AC.51/2007/L.3 | Note by the Secretariat: provisional agenda and documentation for the forty-eighth session of the Committee (Economic and Social Council resolution 1894 (LVII)) | | | | | DM/CPCS |
| **9** | **Adoption of the report of the Committee on its forty-seventh session** | | | | | | |
| | E/AC.51/2007/L.4 and addenda | Draft report of the Committee and addenda | | | | | DM/CPCS |

*Abbreviations*: CEB, United Nations System Chief Executives Board for Coordination; CPCS, CPC secretariat; DGACM, Department for General Assembly and Conference Management; DM, Department of Management; DM/OUSG, Office of the Under-Secretary-General of the Department of Management; JIU, Joint Inspection Unit; OIOS, Office of Internal Oversight Services; OPPBA, Office of Programme Planning, Budget and Accounts; SAA, Office of the Special Adviser on Africa.

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## Reports of the Joint Inspection Unit

### Note by the Secretariat

1. In accordance with paragraph 6 of the terms of reference of the Committee for Programme and Coordination, contained in the annex to Economic and Social Council resolution 2008 (LX) of 14 May 1976, the reports of the Joint Inspection Unit concerning the economic, social and human rights programmes of the United Nations system, including the reports dealing with the United Nations Development Programme, the Office of the United Nations High Commissioner for Refugees and the United Nations Institute for Training and Research, shall be examined by the Committee, which shall report thereon to the Council and the General Assembly. The Committee should also take into account paragraph 22 of Assembly resolution 59/267 of 23 December 2004, in which the Assembly invited the Committee, in performing its programmatic, coordination, monitoring and evaluation functions, as contained in its mandate, to consider relevant reports of the Unit.

2. In accordance with paragraph 4 (d) and (e) of article 11 of the statute of the Joint Inspection Unit, when a report concerns only one organization, the report and the comments of the executive head thereon shall be transmitted to the competent organ of that organization not later than three months after receipt of the report for consideration at the next meeting of the competent organ; and when a report concerns more than one organization, the report, together with the joint comments and any comments of the respective heads on the matters that concern their particular organization, shall be ready for submission to the competent organs of the organizations not later than six months after receipt of the Unit's report for consideration at the next meeting of the competent organs concerned.

3. At the time of submission of the present note, there were no reports of the Joint Inspection Unit available to submit for consideration by the Committee for Programme and Coordination at its organizational session, in accordance with the criteria established in paragraph 1 above.

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